

*A*

Complete Compendium  
OF  
Plain Practical Penmanship.

Name *Melchinesy*

COPYRIGHT - 1901

*A*

Complete Compendium  
OF  
Plain Practical Penmanship

BY  
*L. Melchinesy*

The work in this Compendium is photo-engraved reproductions of pen written copies.

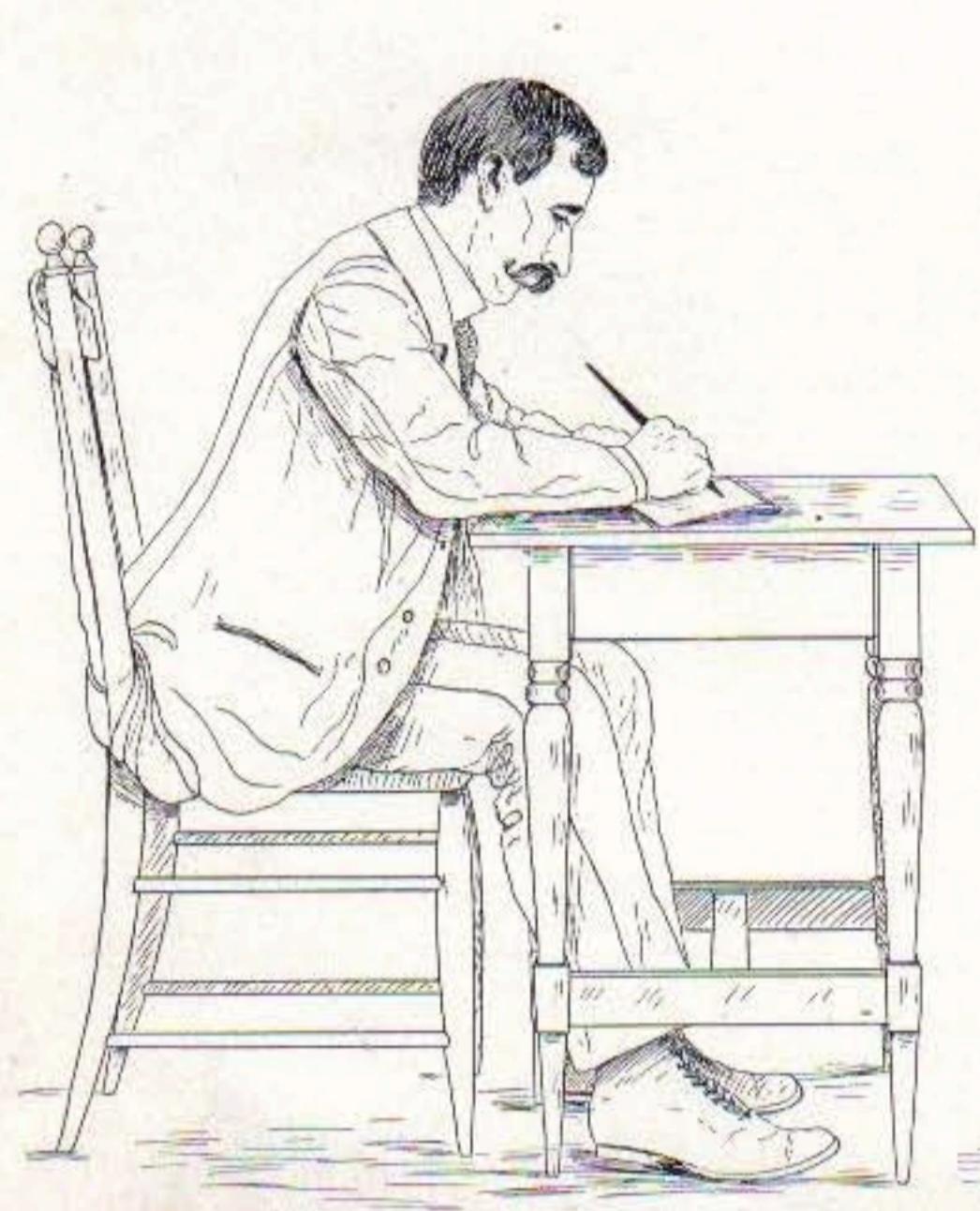
The original copies were written with the same free movement and speed as the author uses and advises where a plain, rapid and practical style of penmanship is desired.

They are especially arranged and prepared for students' use in large classes in plain business writing.

Teachers who use these copies in their classes are not hampered by voluminous printed instructions, but can give that which they consider best adapted to the condition and needs of their pupils.

FOR USE IN

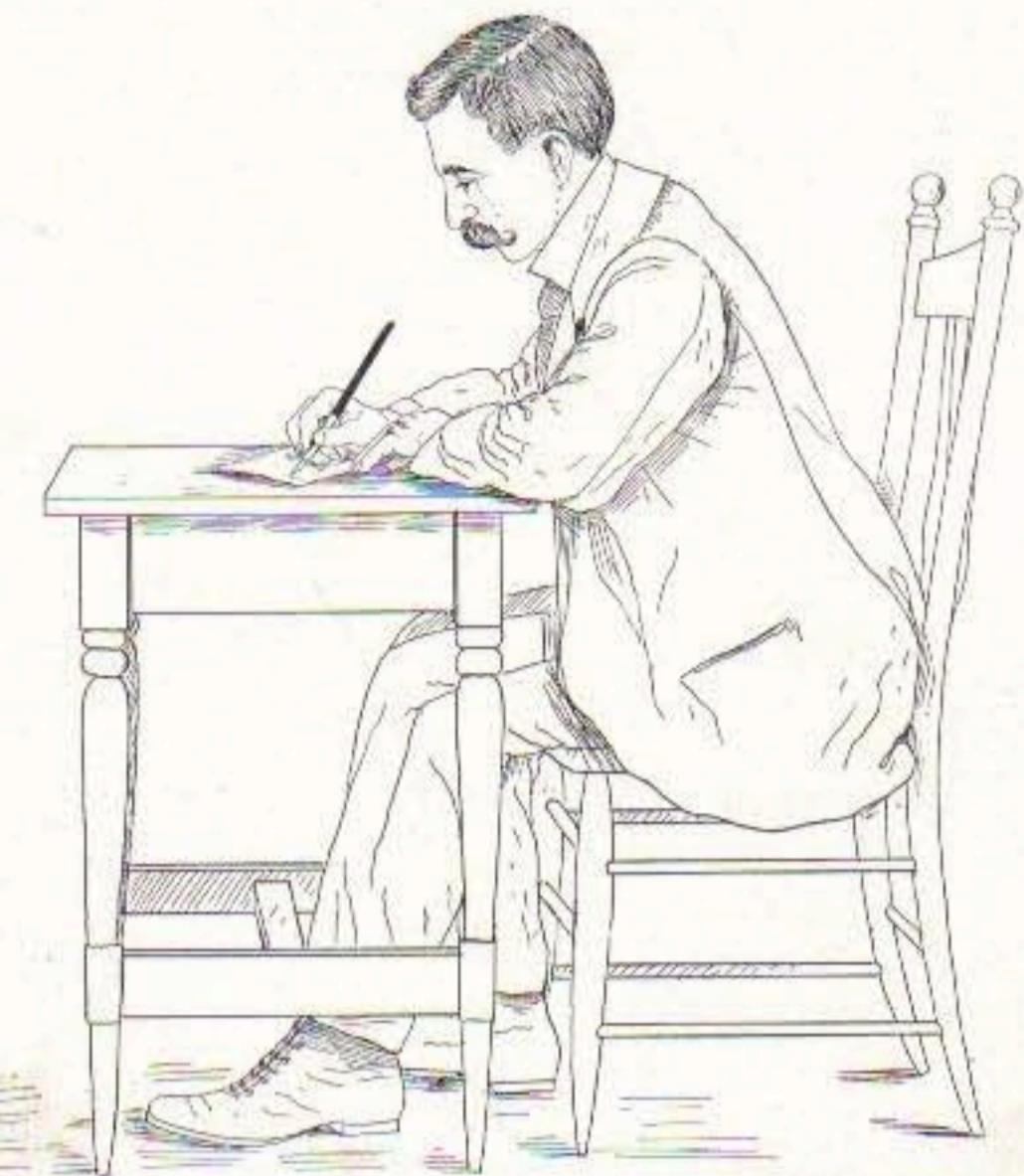
COLLEGES, ACADEMIES, NORMAL SCHOOLS, BUSINESS COLLEGES,  
PUBLIC SCHOOLS AND HOME PRACTICE.



RIGHT-SIDE-VIEW-

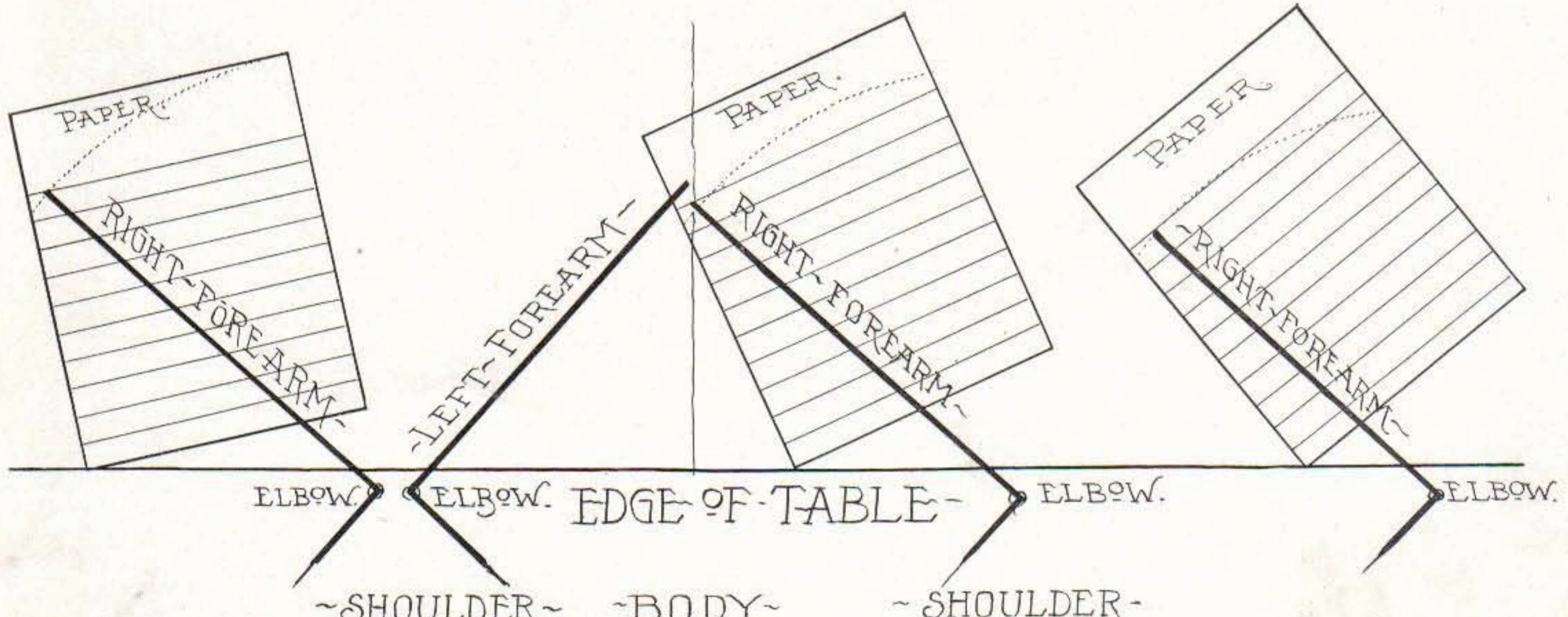


FRONT-VIEW-



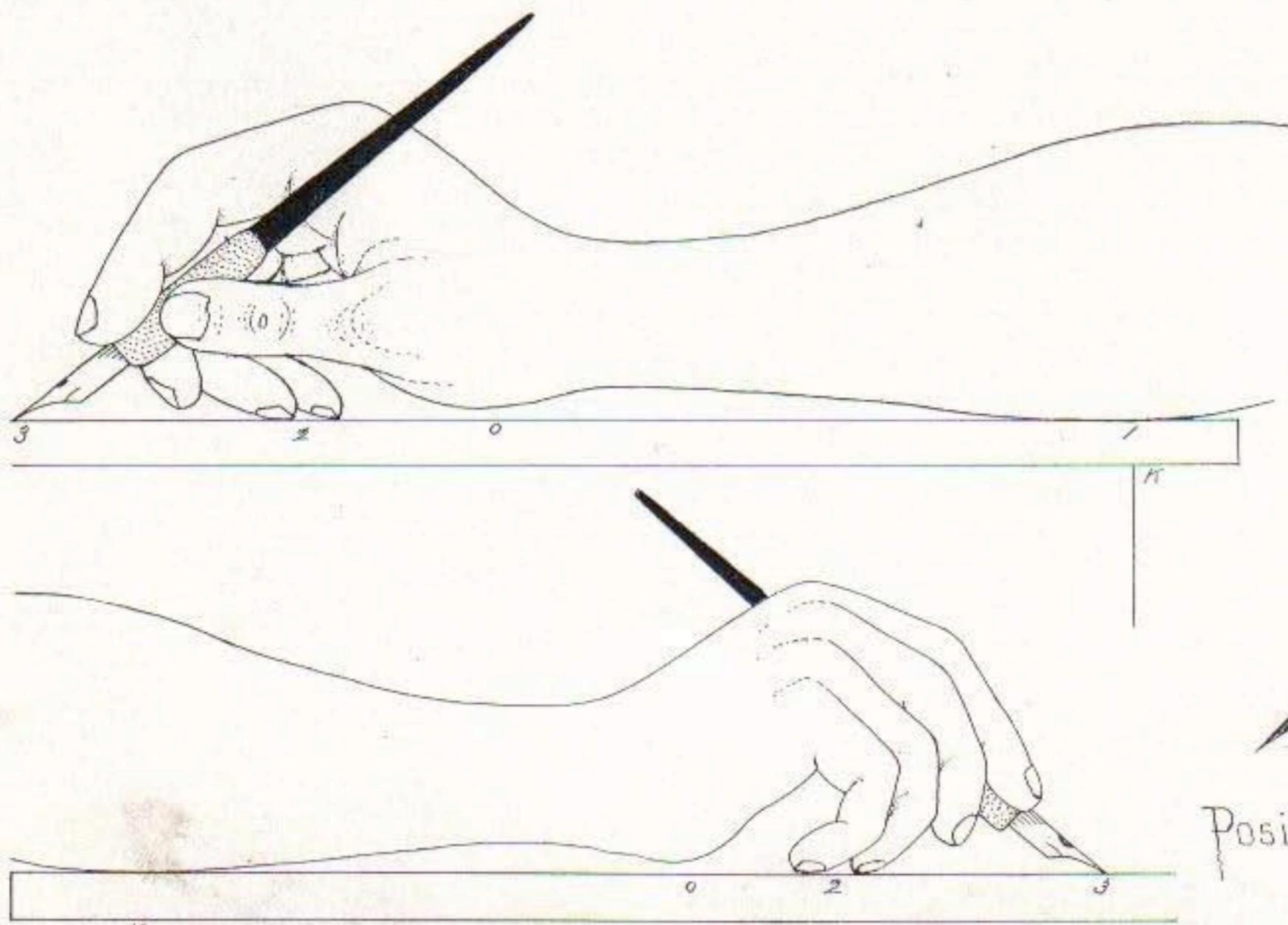
LEFT-SIDE-VIEW-

1



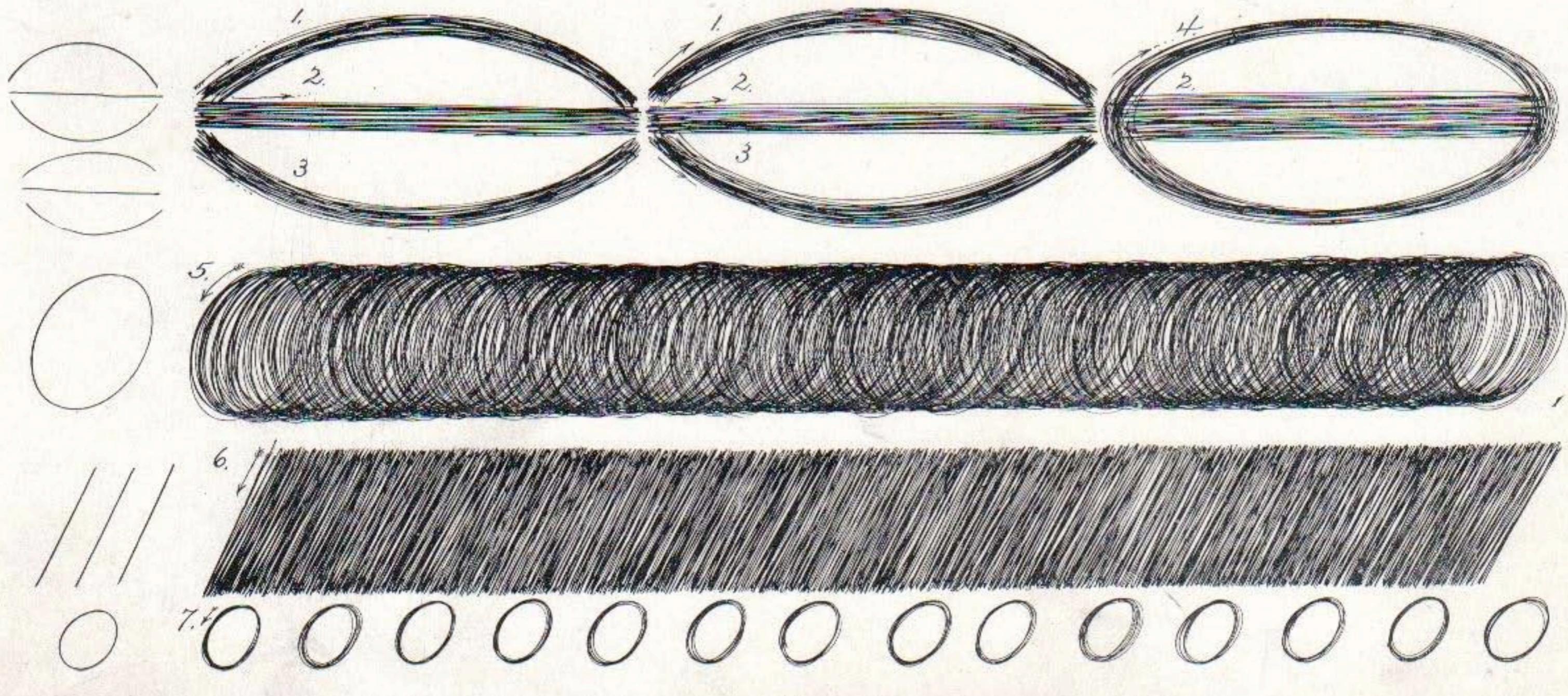
*Illustrations showing position of Paper and Forearms.*

2

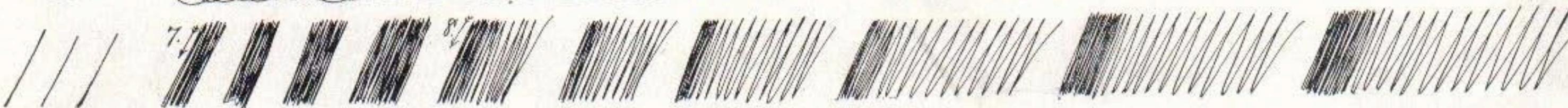
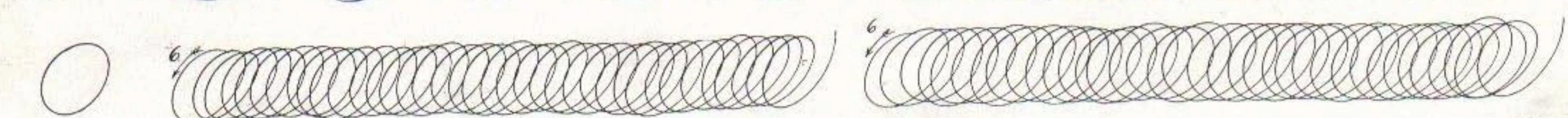
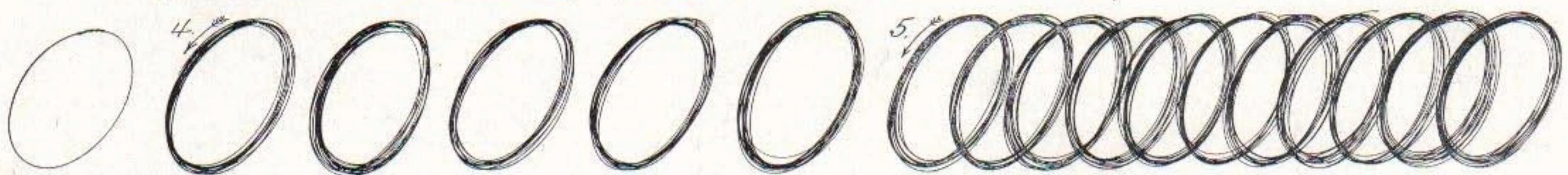
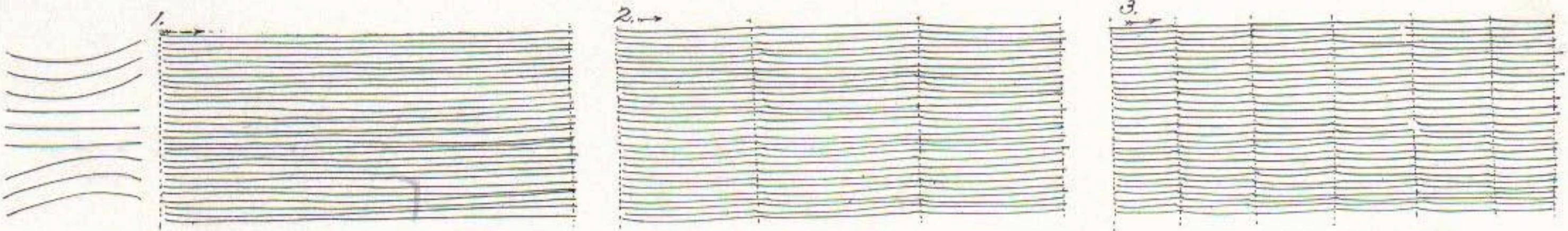


Position of Arm, Hand, Fingers and Pen -

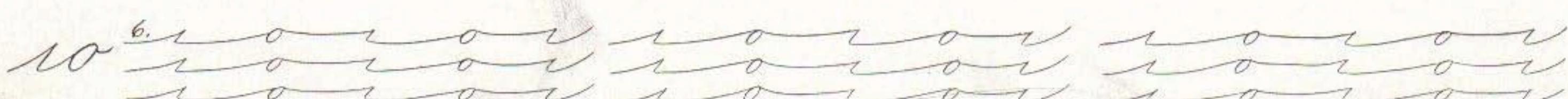
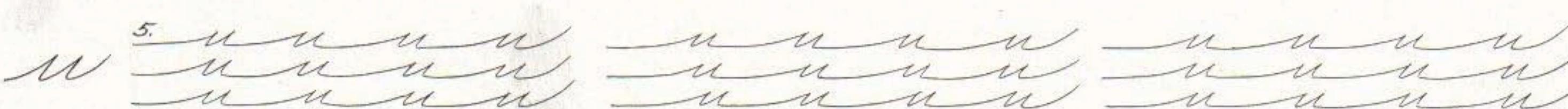
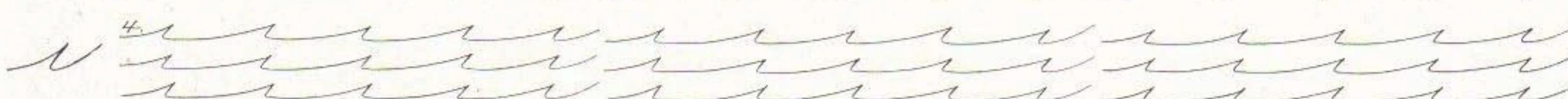
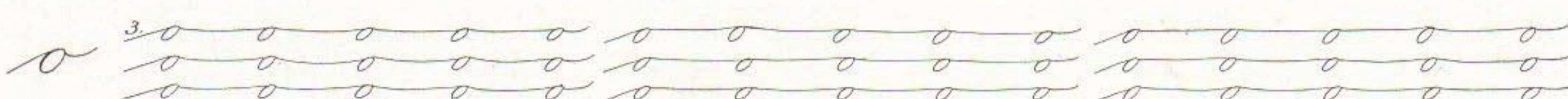
**3**



**4**



5



6

O'ooooo'ooooo'ooooo  
O'ooooo'ooooo'ooooo'ooooo  
O'ooooo'ooooo'ooooo'ooooo  
O'ooooo'ooooo'ooooo'ooooo  
O'ooooo'ooooo'ooooo'ooooo  
O'cccccccccccccccccccc  
O'ooooo'ooooo'ooooo'ooooo

o'ooooo'ooooo'ooooo'ooooo  
n'mmmmmmm mmmmmmm mmmmmmm  
m'nnnnnn nnnnnn nnnnnn  
noonoon noonoon noonoon noonoon  
noonoon noonoon noonoon noonoon  
m'mmmmm mmmmm mmmmm  
m'mmmmm mmmmm mmmmm  
m'mmmmm mmmmm mmmmm  
m'mmm, m'mmm, m'mmm, m'mmm,  
m'mmm, m'mmm, m'mmm, m'mmm,  
m'mmm, m'mmm, m'mmm, m'mmm,

1. / / / M M M M M M M M M M M M M M  
2. M M M M M M M M M M M M M M M M  
3. M M M M M M M M M M M M M M M M  
4. M M M M M M M M M M M M M M M M  
5. M M M M M M M M M M M M M M M M  
6. M M M M M M M M M M M M M M M M  
7. M M M M M M M M M M M M M M M M  
8. Minnie Minnie Minnie Minnie

9

o. e e e e e e e e e e e e e e e e  
e 2. e e e e e e e e e e e e e e e e  
3. o n e o n e o n e o n e o n e o n e o n e  
c 4. c c c c c c c c c c c c c c c c  
5. c o m m o n c o m m o n c o m m o n  
c o m m o n c o m m o n c o m m o n  
a 6. a a a a a a a a a a a a a a a a a a  
a a a a a a a a a a a a a a a a a a  
7. a n n o u n c e a n n o u n c e a n n o u n c e  
a n n o u n c e a n n o u n c e a n n o u n c e

M M M M M M M M M M M M M M  
N N N N N N N N N N N N N N  
N N N N N N N N N N N N N N  
N N N N N N N N N N N N N N  
N N N N N N N N N N N N N N  
40 Norman Norman Norman Norman  
5 Nine mean men mine in a mine.  
O C M N. O C M N. O C M N. O C M N.

11

O C C C C C C C C C C C C C C  
V V V V V V V V V V V V V V  
3. vain, vain, vain, vain, vain,  
vain, vain, vain, vain, vain  
W 4. w w w w w w w w w w w w w  
w w w w w w w w w w w w w w  
5. win, win, wave, wave, winnow,  
win, win, wave, wave, winnow  
S 6. s s s s s s s s s s s s s s  
s s s s s s s s s s s s s s  
7. success, success, summons, summons,  
success, success, summons, summons

12

00'00 00 00 00'00 00 00 00  
Q 2 2 2 2 2 2 2 2 2 2 2 2  
Q 2 2 2 2 2 2 2 2 2 2 2 2  
"Queen Queen Queen Queen Queen  
00 X X X X X X X X X X X X  
Kenia Kenya Kenya Kenya Kenya  
"Nine men row a race on a river.

13

r m m m m m m m m m m m m  
x x x x x x x x x x x x x x x x  
waxen waxen waxen waxen  
waxen waxen waxen waxen  
r r r r r r r r r r r r r r r r  
roses roses roses runner runner  
roses roses roses runner runner  
r r r r r r r r r r r r r r r r  
minimum, maximum, announce,

14

110 '  2) V V V V V V V V V V 3) 0 0 0 0 0  
t " t t t t t t t t t t 5) H H H H H H H H H H  
6) taunt taunt taunt taunt taunt taunt  
7) tenant tenant torture torture twitter  
d 8) d d d d d d d d d d d d d d d d  
9) dinner dinner dinner dinner dinner dinner  
10) indeed indeed candid deduct discord

<sup>1</sup>o o o o o o o o o o o o  
<sup>2</sup>v v v v v v v v v v v v v v  
<sup>3</sup>v v v v v v v v v v v v v v  
Vermont Vermont Vermont Vermont  
<sup>4</sup>u u u u u u u u u u u u u u  
<sup>5</sup>u u u u u u u u u u u u u u  
Union Union Union Union Union

h h h h h h h h h h h h h h  
p p p p p p p p p p p p p p  
<sup>5</sup>penman penman penman penman  
<sup>6</sup>pippin pippin pippin pippin pippin  
g g g g g g g g g g g g g g  
quinine quinine quinine quinine  
compendium compendium compendium

B' B B B B B B B B Y Y Y Y Y Y Y Y  
Z Z Z Z Z Z Z Z Z Z Z Z Z Z Z Z Z Z  
G Z Z Z Z Z Z Z Z Z Z Z Z Z Z Z Z Z Z

5. Zimmerman Zimmerman Zimmerman

G Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y  
Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y

6. Your communication is received. Your

19

1. [REDACTED] 2. I I I I I I I I I I I I I I I I

3. L L L L L L L L L L L L L L L L L L

4. million million million million million

5. illusion illusion illusion illusion illusion

6. b b b b b b b b b b b b b b b b b b

7. billion billion billion billion billion

8. bubble bubble bubble bubble bubble

20

<sup>1.</sup> S S S S S S S S S S S S S S S S  
<sup>2.</sup> I I I I I I I I I I I I I I I I  
<sup>3.</sup> I I I I I I I I I I I I I I I I  
<sup>4.</sup> I I I I I I I I I I I I I I I I  
<sup>5.</sup> Iowa Iowa Iowa Illinois Illinois  
J J J J J J J J J J J J J J J J  
<sup>8.</sup> Illinois commission men receive coin  
<sup>9.</sup> J. S. Irvin J. S. Irvin <sup>10.</sup> J. J. J. J. James

h. <sup>1.</sup> hhhh. hhhh. hhhh. hhhh. hhhh.  
<sup>2.</sup> hammer. hammer. hammer. hammer.  
<sup>3.</sup> the. that. sham. sheet. shape. shine.  
h. <sup>4.</sup> hkkk. hkkk. hkkk. hkkkrhkhk. hkhk  
<sup>5.</sup> kindness. kindness. kindness. kindness.  
kinks and kinks and kinks and kinks  
<sup>7.</sup> LLL mill bbbb bill. hhhh. hill. hhhh. hink

D D D D D D D D D D G G G G  
S S S S S S S S S S S S S S S S  
S S S S S S S S S S S S S S S S  
S S S S Smith S S S S Smith  
G G G G G G G G G G G G G G G G  
G G G G G G G G G G G G G G G G  
<sup>13.</sup> Speed is essential in business writing.

23

18 ~~000000~~ 000000 8 8 8 8 8 8 8 8 8  
J  
<sup>6.</sup> joinings joinings joinings  
Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y  
<sup>8.</sup> young young young young  
G G G G G G G G G G G G G G G G  
<sup>10.</sup> gaining gaining gaining gaining

24

<sup>1</sup>B B B B B B B B B B B B  
<sup>2</sup>L L L L L L L L L L L L  
<sup>3</sup>L L L L L L L L L L L L  
<sup>4</sup>L L L L L L L L L L L L  
<sup>5</sup>London London London London London London  
<sup>6</sup>Gaining now yes surely gaining, gaining.  
<sup>7</sup>Silence is more eloquent than words  
<sup>8</sup>G.G. German. <sup>9</sup>G.G. Lampman <sup>10</sup>G.G. Lehman.

25

<sup>1</sup>Z Z Z Z Z Z Z Z Z Z Z Z  
<sup>2</sup>zone zone zone dozen dozen dozen  
<sup>3</sup>f f f f f f f f f f f f f f  
<sup>4</sup>fine fine fine fine fine fine fine  
<sup>5</sup>office office office office office office  
<sup>6</sup>riffraff riffraff riffraff riffraff  
<sup>7</sup>Fifty-five fluffy muffs of different stuffs

26

A handwriting practice sheet featuring ten rows of cursive letters and words. The first row contains 'J' followed by a thick black horizontal bar, 'I's, 'G's, and 'S's. The second row contains 'P's. The third row contains 'T's. The fourth row contains 'Tennessee'. The fifth row contains 'P's. The sixth row contains 'F's. The seventh row contains 'Time and tide wait for no man.'

29

Handwriting practice sheet featuring cursive letters I, H, K, O, and S, along with two moral sayings:

Honesty and sobriety are twin virtues.  
Kind words bring back kind echoes.

30

"O O O O O O O O B B B B B B B  
O O O O O O O O O O O O O O O O O  
P P P P P P P P P P P P P P P P P

"Power is knowledge put in practice.

O Q Q Q Q Q Q Q Q Q Q Q Q Q Q Q Q  
B B B B B B B B B B B B B B B B B B  
"P. O. Perkins. O. O. Perkins. "P. P. Phillips.

31

Q Q Q Q Q Q Q Q Q Q Q Q Q Q Q Q Q  
R R R R R R R R R R R R R R R R R R

"Remington Remington Remington Remington

"Repetition gives confidence and skill

B. B. Bowman B. B. Bowman B. B. Bowman

"Beauty is its own excuse for being.

P. B. Raymond. "P. B. Raymond P. B. Raymond

32

D'D D D D D D D D D D D D D D  
D'A A A A A A A A A A A A A A  
A'A A A A A A A A A A A A A A

<sup>5.</sup>A good business hand is very valuable

D'D D D D D D D D D D D D D D  
D'D D D D D D D D D D D D D D

<sup>6.</sup>Dear Sir. Dear Sir Dear Sir Dear Sir

33

O'O O O O O O O O O O O O O  
O'E E E E E E E E E E E E E E  
O'E E E E E E E E E E E E E E

<sup>4.</sup>Each cloud has a silver lining.

<sup>5.</sup>Command you may your mind from play.

<sup>6.</sup>A quick brown fox jumps over the lazy dog.

<sup>7.</sup>D.D.Dennis! D.D.Dennis. "D.D.Dennis."

34

'Business penmanship omits all lines and shades not necessary to legibility, ease or rapidity.

Being free of all ornamentation its chief point of merit is practicability. It should be executed without thought as to its execution, the pen following the direct force of the mind in an unconscious manner.

35

A B C D E F G H I J K L M N O  
P Q R S T U V W X Y Z

A B C D E F G H I J K L M N O  
P Q R S T U V W X Y Z

<sup>3</sup>A B C D E F G H I J K L M N O  
P Q R S T U V W X Y Z

36

R.D.Ques. <sup>2</sup>B.B.Brown. <sup>3</sup>C.C.Camp. <sup>4</sup>D.D.Dakin.  
<sup>5</sup>E.E.Ellis. <sup>6</sup>F.G.Franks. <sup>7</sup>G.S.Good. <sup>8</sup>H.H.Hanson.  
<sup>9</sup>I.J.Irvin. <sup>10</sup>J.J.Jones. <sup>11</sup>K.K.King. <sup>12</sup>L.L.Lloyd.  
<sup>13</sup>M.M.Mann. <sup>14</sup>N.N.Newton. <sup>15</sup>O.O.Owens. <sup>16</sup>P.P.Prince.  
<sup>17</sup>Q.Q.Quick. <sup>18</sup>R.R.Raynor. <sup>19</sup>S.S.Smith. <sup>20</sup>T.T.Trent.  
<sup>21</sup>W.W.Uncion. <sup>22</sup>V.V.Vincent. <sup>23</sup>W.W.Willis. <sup>24</sup>X.X.X.  
-----  
<sup>25</sup>Y.Y.Young. <sup>26</sup>Z.Z.Zantman.

37

1. C.P.Raymond.

2. E.R.Spencer.

3. D.H.Goodwin.

4. J.B.Fairman.

5. A.M.Palmer.

6. W.W.Uanaganst.

7. I.J.Lampman.

8. J.W.Manion.

9. L.M.Kelchner.

38

1.  
Mr. J.P. Williams,  
Cincinnati.  
#127 First St.              Ohio.

2.  
Prof. F.H. Remington.  
Baltimore.  
% Normal School.              Md.

3.  
George D. Smith Esq.,  
Lexington.  
Box 384.              Iowa

4.  
Young, McLaughlin & Co.  
Minneapolis,  
#560 Pine Ave.              Minn.

39

"The heights by great men reached and kept,  
Were not attained by sudden flight,  
But they, while their companions slept,  
Were toiling upward in the night."

2.  
Minneapolis, Minn., Nov. 14, 1900.

Mr. James F. Hammond,  
Cincinnati, Ohio.

Dear Sir.

Your communication is recd.

40

"No. 368.

Dixon Ill. Jan. 4, 1901.

First Illinois National Bank

Pay to the order of James H. Harrington  
Nine hundred seventy-five and  $\frac{25}{100}$  Dollars.  
\$975 $\frac{25}{100}$ .

Morgan Lincoln.

"For of all sad words of tongue or pen,  
The saddest are these: It might have been."

41

\$784 $\frac{75}{100}$

Milwaukee Wis. Nov. 16, 1900.

Three months after date I promise  
to pay to the order of Charles B. Goodwin.  
Seven Hundred Eighty-four and  $\frac{75}{100}$  Dollars.  
Value received.

No. 36. Due January 16/19. 1901. H.P. Bennington!

"Locomotion on foot soon grows monotonous."

42